



## **PUD BOARD MEETING MINUTES**

**FEBRUARY 8, 2011**

**PRESENT:** Tom Ashmore, Mike Elmore, Marla Skroch, Gene Tobie, Rod Peterson, Roger Prowell, Jeb Miller, Patsy Busick, Tom Peachey and Ben Beseda.

**GUESTS:** None.

Meeting called to order at 6:30 pm by President Tom Ashmore.

First order of business was oath of office for recently elected Board of Director Rod Peterson. He was sworn in by Attorney of Record Tom Peachey.

Election of officers was held. Mike Elmore nominated Tom Ashmore for President. With no other nominations Tom Ashmore was voted as President 4 ayes, 0 nays. Marla Skroch nominated Mike Elmore for Vice President. With no other nominations Mike Elmore was voted as Vice President 4 ayes, 0 nays. Mike Elmore nominated Marla Skroch for Secretary/Treasurer. With no other nominations Marla Skroch was voted as Secretary/Treasurer 4 ayes, 0 nays.

Motion by Mike Elmore; second by Marla Skroch to approve the December 14, 2010 and January 11, 2011 minutes and consent agenda. Motion approved 5 ayes, 0 nays.

**PUBLIC COMMENTS:** None.

**FINANCIAL REPORT:** Patsy Busick presented financial reports. With interest earned in January 31, 2011 of \$241.07 less \$10.00 service charge, the LGIP account balance was \$568,1453.56. As of January 31, 2011, Columbia State Bank account balance was \$50,379.58. The balances of the CSB SDC and Connections checking accounts are \$6,003.80. The balance of the CSB Service Deposits account is \$15,962.84. Financials were approved as presented.

**ENGINEER OF RECORD REPORT:** Ben Beseda presented his Engineer of Record report.

He reported no new developments in the District and no start up date for Sunrise Estates and the Wal-mart process is still under review.

There were three major discussion items in the Engineers' Report. Ben led a discussion on the importance of the design work for the old line replacement project in the Lower Chenowith area. He described how old line replacement would help the unaccounted for water issue in the District and described the history of the pipe in the area.

Roger engaged the Board on the merits of doing the design work on the Second Street project and how this project would benefit the District by replacing an old line that is located right on the shoulder of I-84 and would reduce risk to the District. Both of these projects were at the top of the list in the recently approved Master Plan. Roger stated that the Second Street project could be done in conjunction with the City of The Dalles storm water project.

Jeb Miller described how both projects should be undertaken at the same time to both reduce unaccounted for water and reduce risk along the freeway. The Board asked

questions about the merits of the projects and how the funding of the design work could be scheduled.

Roger suggested doing the engineering for W. 2<sup>nd</sup> St. Project in this fiscal year's budget with the Lower Chenowith Project included in next fiscal year's budget.

Tom Ashmore commented he would like to stay conservative and focus on building our capital reserves.

Mike Elmore asked how firm the City of The Dalles is in waiting 3 years before starting the storm/sewer project along W 2<sup>nd</sup> St. Roger thought there may be some room for the City to move the project forward especially if the District were involved.

Mike Elmore also inquired if Lower Chenowith Project could be done in phases. Roger affirmed that it could.

Discussion was held on the merit of both projects after which motion by Mike Elmore, second by Gene Tobie to move forth with the design for W. 2<sup>nd</sup> St Project. Motion approved 5 ayes; 0 nays.

**DISTRICT MANAGER'S REPORT:** Roger Prowell presented his Manager's report.

Looking at projected income for the remainder of the budget year indicates that we will take in about 118K in income over expenses. This seemingly large number is partly based on having spent funds to take care of our debt service, which is a fairly large number. Bottom line is that we should have adequate funds to get the engineering done on one project (Second Street) in this budget year and still put close to 100K into LGIP.

We have finished with the demolition of old LC1 building and have that site cleaned up.

System has been sunning smooth and telemetry has been operating very well and the new tech has greatly reduced the spurious alarms from Foley Pump Station.

We spent some time assisting Gary Robinson in his long search for his leak on his side of the meter and made recommendations that he get his valves in good operating condition to help him isolate the problem. He finally found a 4-inch tee that had come apart with the help of American Leak Detection.

Our nitrate numbers for LC3 have been very good in the 1.7 to 1.8 range in both the Umpqua labs results and our in-house analyzer. We have another month to take an official sample and we will be finished with our monthly sample protocol for the Drinking Water Program.

We had only 10 shut-off work orders this month, the lowest number during my tenure and possibly the lowest number in a decade.

Lea is getting settled into a routine and we have the insurance on line and doing fine and helping her out. It is a fine thing that the District can provide support to the staff when the chips are down.

Jeb Miller gave a power point presentation on the LC3 water to Chenowith Creek project, as a nitrate reducing water quality improvement to the District.

Jeb Miller also had slides of the coming changes to the Chinook Reservoir site in cooperation with new home being constructed by Ron Hageman. Roger responded to a question from Tom Ashmore about having this agreement in writing, with the comment that the project was on hard copy and a registered letter sent to Mr. Hageman stating the details of the improvements.

**OLD BUSINESS:** Tom Peachey reported the Deed on the Lower Chenowith property has been signed and recorded.

**Lower Chenowith Well #3 Nitrates:** The nitrate numbers from LC3 have been excellent and that one more sample must be taken to meet the regulations.

**NEW BUSINESS:** Motion by Mike Elmore, second by Marla Skroch to ratify the Board decision of adoption of the Employee Handbook and approval of change of insurance for short term disability to SDAO. These items were simply ratified from the last Board meeting. Motion approved 5 ayes, 0 nays.

**TRAINING SEMINARS & CLASSES:** SDAO Conference February 10-13, 2011 in Eugene to be attended by Tom Ashmore, Marla and Roger.

The OAWU Conference will be held March 1-4, 2011 in Sunriver where Roger will give his "Water Elk" presentation. Bill VanEk will also be attending the conference.

**BOARD COMMENTS:**

With no further business, motion by Marla Skroch; second by Gene Tobie to adjourn meeting. Motion approved 5 ayes, 0 nays.

Meeting adjourned at 8:08 pm.

Submitted By: \_\_\_\_\_  
Patsy Busick, Admin./Human Resources

Approved as to content at regular meeting held March 8, 2011.

By: \_\_\_\_\_  
Tom Ashmore, President  
Board of Director