



**PUD BOARD MEETING MINUTES**  
**HELD AT TENNESON ENGINEERING'S OFFICE**  
**3313 W 2<sup>nd</sup> St The Dalles OR 97058**

**JUNE 8, 2010**

**PRESENT:** Tom Ashmore, Mike Elmore, Rod Peterson, Marla Skroch, Gene Tobie, Roger Prowell, Patsy Busick, Tom Peachey, Ben Beseda and Lea Stephens.

**GUESTS:** Richard Pontow, Mark Mauser, Larry Russ and David Pratt.

Meeting called to order at 6:30 pm by President Tom Ashmore.

Motion by Mike Elmore; second by Marla Skroch to approve the May 11, 2010 minutes and consent agenda. Motion approved 5 ayes, 0 nays.

**PUBLIC COMMENTS:** None.

**FINANCIAL REPORT:** Patsy Busick presented financial reports. With interest earned in May 31, 2010 of \$219.63 and money transfer from the CSB general checking account of \$15,000, less \$10.06 service charge, account balance was \$476,207.30. As of May 31, 2010, Columbia State Bank account balance was \$24,216.29. The balances of the CSB SDC and Connections checking accounts are \$1,500 less \$7.50 service fee to equal \$1,492.50. Patsy noted she has contacted the bank regarding the service fees and they will be credited back to the accounts. Roger informed the Board that as of today, another \$15,000 was transferred into LGIP from the CSB general checking account bringing the LGIP account balance to \$491,207.30, real close to the magic number of \$500,000. Financials were approved as presented.

**ENGINEER OF RECORD REPORT:** Ben Beseda presented his Engineer of Record report. Main items to report were the boundary surveys for Lower Chenowith were filed; toured the Tooley Water District with Roger and Jeb; completed the water rights research and written synopsis; meeting in Fossil with Roger and Pam Swires with InGrant regarding grants and loan options for the District; meeting with Roger and Marty Matherly of Wasco County Public Works Department to discuss their interest in participating with any further development in the Lower Chenowith area. Progress continues on the Master Plan. Ben has provided 95% completed draft to Roger for his review. There were no new development proposals for the Chenowith area for the month of May.

**DISTRICT MANAGER'S REPORT:** Roger presented his Manager's report. Affidavits of publications have been mailed to the Oregon Water Resources Department and are in a 30 day protest waiting period. If no person or entity objects to the proposed final order, this process will come to a conclusion in the next few months. We have been working on this for about 2 years.

Ben and Roger have a meeting scheduled with Jeff Crowther on June 19<sup>th</sup> to launch the application process and start the paper trail. Jeff is a circuit rider for OAWU with considerable experience in doing applications and securing funds for members of OAWU. There is no cost for this service other than normal membership fees.

Field staff has finished the flushing programs across the District and we used the big steamer ports on hydrants where possible to gain higher velocities and better scouring action in the distribution pipes. This round of flushing went pretty smooth since we have the valves clean and functional.

Field staff has also been busy painting hydrants with color coded port caps to identify the flow capacity of each hydrant, with blue representing the best flow and orange the least productive. Most of the hydrants in the orange category are in the Lower Chenowith area.

From the safety view, we inspected our extinguishers, put up new Federal Warning signs on our facilities, painted steps and other safety areas and discussed general safety items at the weekly Monday morning meeting.

We sampled for nitrates at each well source this week. These samples are required by Oregon Drinking Water Program. All other sampling is one scheduled and no problems have surfaced. We took 19 samples for Lead and Copper from various locations across the District and have one more to go.

Water use has been down this month due to unusual tropical moisture. For example the official weather station for the City of The Dalles has recorded 1.21 inches so far this month. Our normal amount is on .14 inches or about 8.6 times normal for the date and we have already surpassed the average monthly total of .25 inches by 4.8 magnitudes. We hit a MGD (million gallons per day) for a few days in May and since then water use has been as low as .5 MGD. This is impacting our revenue stream.

Unaccounted for water is down to around 7% this month, an improvement over the past few months. We have been estimating flushing gallons and have benefited from having a multiple pitot gauges to get a better handle on unaccounted for water.

We had a number of service line leaks/customer irrigation questions and the crew did a fine job of customer service.

The Consumer Confidence Report will go to the printers this Thursday with updated text and photos. The single positive coliform result is discussed in the first paragraph of the report, similar to last year's discussion on non-compliance with Disinfection By-Products sampling protocols. This single positive sample is a required part of the CCR.

Nate is working with Roger on the Stage II Disinfection by Products Initial Distribution System Evaluation paperwork and plan. The hydraulic model could be very valuable to this plan.

We have our new server installed and are still working out a few minor bugs in the system.

We loaned a 10-inch repair band to the City of The Dalles to help them repair multiple leaks in their intake line.

Property issues – To resolve the issue regarding parcels of land in Lower Chenowith that have not been deeded to Chenowith Water PUD in the merger was explained by Attorney of Record Tom Peachey. There are three parcels that have been identified as still being titled in the name of Lower Chenowith Water District. They include Well #3, Chenowith Creek Rd. and a future reservoir site uphill from Allen Reservoir. The potential methods to remedy this are: 1) Filing a corrective deed signed by the former Board President; 2) Having the law firm Tarlow, Jordan and Schrader, who at the time was the Attorney of Record, check to see if they have additional paperwork on this issue, or; 3) Using an umbrella deed to effectively pass title. Mr. Peachey will report back on his findings.

**OLD BUSINESS:** Grants and loans update: See Manager's report.

**Water Rights Updates:** See Manager's report.

Roger presented a power point presentation of the 2010-2011 budget proposal. It included photos and script of where the District is and what we need to do. This was the third budget discussion for public input. With the conclusion of the presentation, Roger asked the Board to adopt the 2010-2011 budget as presented. Motion by Mike Elmore, second by Marla Skroch to adopt the budget. Motion approved 5 ayes, 0 nays. Mike Elmore noted he is pleased the upcoming fiscal year's budget took place without a rate increase.

**NEW BUSINESS:** Tooley Water District was represented by Board members Richard Pontow, Mark Mauser, Larry Russ and David Pratt. Larry Russ, speaking in behalf of the District, gave a brief history of Tooley Water District and where they stand as of the present. He approached Chenowith Water District to annex or take over their Water District due to lack of interest from the property owners to maintain it themselves. Board member Mike Elmore asked what the District's current rate structure is which is \$35.00 base rate per month and a three-tier usage charge of

1,000-10,000 gallons at \$1.15 per 1,000 gallons; 11,000 to 20,000 gallons \$1.25 per 1,000 gallons and 20,000+ gallons \$1.75 per 1,000 gallons. After further information was exchanged, Mike Elmore would suggest appointing a sub-committee to meet with the Tooley Water District Board members and dissect the options. Motion by Mike Elmore, second by Rod Peterson to form a sub-committee to address options for resolving Tooley Water District's dilemma. Motion approved 5 ayes, 0 nays. President Tom Ashmore appointed himself, Mike Elmore and Roger as the sub-committee. They will present recommendations to the Board at the July 13, 2010 Board meeting.

President Tom Ashmore read correspondence from ISO regarding the progress the fire department and our District has made towards retaining our current classification for fire insurance. Roger indicated that the District's hydraulic model may be of benefit. He will chat with Jeb regarding last year's issues.

**TRAINING SEMINARS & CLASSES:** Jeb Miller is attending the second part of "Elements of Effective Supervision" workshop in Central Point.

**BOARD COMMENTS:** None.

With no further business, motion by Marla Skroch; second by Gene Tobie to adjourn meeting. Motion approved 5 ayes, 0 nays.

Meeting adjourned at 7:39 pm.

Submitted By: \_\_\_\_\_  
Patsy Busick, Admin./Human Resources

Approved as to content at regular meeting held July 13, 2010.

By: \_\_\_\_\_  
Tom Ashmore, President  
Board of Directors