



PUD BOARD MEETING MINUTES

OCTOBER 20, 2009

PRESENT: Tom Ashmore, Mike Elmore, Gene Tobie, Rod Peterson, Roger Prowell, Patsy Busick, Lea Stephens, Jeb Miller, Tom Peachey and Ben Beseda. Marla Skroch excused absence.

GUESTS: Jack Bartell, Marie Clark, Pat Cadwell, Mildred Keller, Pat Carty, Bruce Humphrey, Jean Hockman, John Windsor, Vern Beito, Don Lewis, Clay Smith, Ron Graves, Pamela Hester, Darrell Klampe, Bob Snyder and Delbert Nicholson.

Meeting called to order at 6:30 pm by President Tom Ashmore.

Motion by Mike Elmore; second by Gene Tobie to approve the September 15, 2009 minutes and consent agenda. Motion approved 4 ayes, 0 nays.

PUBLIC COMMENTS: Numerous people took the opportunity to speak. Common themes were: 1) Fixed income issues; 2) Why big increases in hard economic times; 3) Could the District spread the increase over longer period of time; 4) Some spoke in favor of the District's decision and looking towards the future; 5) Better billing/statement/double bills, etc.

FINANCIAL STATEMENTS REPORT: Patsy Busick presented financial reports. With interest earned in September 30, 2009 of \$332.76 less \$10.12 service charge and transfer of \$50,000.00 from CRB, account balance was \$570,544.23. As of September 30, 2009, balance of Columbia River Bank account was \$45,086.87. Financials approved as presented.

ENGINEER OF RECORD REPORT: Ben Beseda's Engineer of Record report included: No site team items involving the District. In response to Mike Elmore's inquiry regarding the history of the mainline running along I-84, Ben indicated the line went in approximately 1959 and was a 4" steel line. He also came across a set of plans Tenneson put together in 1973 to run an 8" line along the freeway, which in fact, did not go into play. Mike Elmore pointed out his concern about the crossing at Snipes and I-84 where the mainline runs under the freeway.

DISTRICT MANAGER'S REPORT: Roger's District Manager's report included: Photos were shown on the latest graffiti attached on District property (retaining wall at the office compound) and pulling the pump and motor at LC#3. The components will be inspected and evaluated with results expected next week. The field staff did a great job of replumbing the well discharge piping to make the building safer and user friendly. Good field safety with lock out tag out procedures. This well has not been pulled for a decade.

Larry Haug with Stantec spent most of a day tuning the system with his work showing good results in smoother operations. The system is now geared for winter operations mode.

Field staff has the system winterized with insulation on doors and windows, heaters in place and building foundations plugged.

On October 5, 2009 Garden Court routine water sample turned water positive at the lab and we instituted our coliform sampling plan and sampled up stream, downstream, the original site, and two other locations in the area and the result of all the samples came back good/negative. We will report this positive sample in our next Consumer Confidence Report(CCR). Cause of the positive sample could be sampling error, lab error or contaminated sampling bottle.

Valve exercising project was delayed last week due to LC#3 work and three of the field staff taking exams. Results of these exams will take three to four (3-4) weeks.

Office staff has revealed that comments from our customers has not been insufferable. Most realize that the District has to look to the future and having a well maintained system is better than the alternative of having an unreliable system.

From the flyers mailed to all of the district customers, we have received a total of eight (8) written comments of which 25% have been positive and 75% negative.

OLD BUSINESS: Water rate discussion was held during public comment. Water rate increases were approved at the September 15, 2009 Board meeting.

NEW BUSINESS: '08 – '09 audit presentation was rescheduled for the November 10, 2009 Board meeting.

The Special Districts Association of Oregon 2010 Best Practices Self-Assessment was explained and presented to the Board. With the completion of the self-assessment, the District will receive a 9% reduction on their general liability insurance premiums for 2010.

TRAINING SEMINARS & CLASSES: Nathan Pope and Sam Bishop took their Water Distribution I certification exam and Jeb Miller completed his exam for Water Treatment I. Results will be available in three to four (3-4) weeks.

Nathan Pope and Jeb Miller will be attending the Cla Valve workshop in Island City, Oregon.

Roger Prowell and Patsy Busick will be attending an Employee Handbook and Policy Writing workshop at the Discovery Center.

Lea Stephens is completing OSHA classes on-line.

BOARD COMMENTS: Mike Elmore commented he is glad to see the public attending the Board meeting and appreciates their input. He would like it to see more of it in the future.

With no further business, motion by Gene Tobie; second by Rod Peterson to adjourn meeting. Motion approved 4 ayes, 0 nays. Meeting adjourned at 8:15 pm.

Submitted By: _____
Patsy Busick, Admin./Human Resources

Approved as to content at regular meeting held November 10, 2009.

By: _____
Tom Ashmore, President
Board of Directors